

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, June 15, 2023
6:00 p.m. – Professional Development Room**

Public Hearing – 2023-2024 District-Wide School Safety Plan

Call to Order: The meeting was called to order at 5:30 p.m. by President D. List.

Members Present: D. List, H. Ball, K. Carlson, J. Cook, T. Menzie, A. Phillips, L. Smith

Members Absent: None

Also Present: P. McGee, L. Prinz, A. Grillo, K. Loftus, R. Stevens, B. Brown, K. Grattan, K. Kaercher, J. Back, R. Caldwell and 23 members of the audience.

Executive Session: It was moved by T. Menzie and seconded by J. Cook to enter executive session at 5:31 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 7 Yes, 0 No.

Return to Public Session: It was moved by T. Menzie and seconded by H. Ball to return to public session at 5:56 p.m.
The motion passed 7 Yes, 0 No

President's Report: D. List thanked the BOE members who attended the David Little presentation by GVSBA. She and T. Menzie met with P. McGee about his contract. June 19th the year end GVSBA meeting will be at the Charcoal Corral. The NYSSBA conference will be October 26-28, 2023 in Buffalo, NY. She thanked T. Menzie and A. Phillips for all their years of service on the Board of Education.

Academic Focus: A. Grillo presented the Class of 2023 Top 10 Students that were not able to attend last meeting:
1. Kendall Phillips
6. Cassidy Ball
9. Dayanara Caballero

Student Council Report: Elementary and Jr./Sr. High
The Elementary Student Council did a presentation on the highlights from the school year. They talked about the morning announcements, fundraising, donations, Teacher Appreciation Day, and the election for the next school year.
The Jr./Sr. High Student Council provided breakfast to the seniors at the

end of the year. They held elections for the upcoming school year. In August they plan to have a meeting to discuss a welcome back for students in September and to discuss homecoming.

Principals'
Comments:

K. Loftus reported:

- Her first Olympics/Fun in the Sun Day was a huge success.
- Thanked Tammy and Amy for their service as Board of Education Members.
- Thursday, June 22nd is the 5th grade moving up ceremony.
- Thursday, June 22nd is the last day of school and it will be a half day.
- UPK graduation is June 16th.

A. Grillo reported:

- Graduation is June 23rd at Roberts Wesleyan at 6:30 p.m.

Director of
Instructional
Services
Comments:

B. Brown talked about the scope/sequence and units/assessments timelines for the Next Generation Standards. The Response to Intervention Plan is up for approval under New Business. There are 84 students classified with disabilities and eight of them are graduating this year. The Professional Development Plan is also up for approval under New Business; there was only one change which was to add Jennifer Back as the Director of Technology and Assessment. The nature trail was revamped and the re-opening was this week. Both B. Brown and P. McGee attended graduations for out of district students.

Business
Administrator
Comments:

L. Prinz stated that the UPK was awarded more money for their grant this year. The BAN closed on June 15th for borrowing for the Capital Project. There are two items up for approval under New Business: 2022-2023 Funding of Reserves and 2022-2023 Reserve Plan.

Superintendent's
Comments:

P. McGee stated the end of the year was packed full of events from Farm Day, STEAM Day, Olympics/Fun in the Sun Day, field trips and concerts. The BOE handbook was updated. The end of year picnic is June 23rd. There is one addition to New Business: Approval of Resignation of Jr./Sr. High Principal Ashley John Grillo (Eff. 7/1/23).

Consent Agenda:

It was moved by H. Ball and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

May 18, 2023

May 25, 2023

Financial Matters

General Fund Bills: Warrant A-72, Wire # 99171, \$5,100.00

Warrant A-76, Ck. # 23721-23723, \$3,849.38

Warrant A-77, Ck. # 23248-23781, \$140,481.03

School Lunch Fund Bills: Warrant C-21, Ck. # 201063-201071, \$17,492.71

Federal Fund Bills: Warrant F-19, Ck. # 400485-400490, \$123,550.04
Capital Fund Bills: Warrant H-13, Ck. # 2669-2673, \$164,268.87
Expendable Trust Fund Bills: Warrant TE-1, Ck. # 500219, \$100.00
Trust & Agency Fund Bills: Warrant TA-25, Wire # 1620-1624,
Ck. # 301273-301283, \$439,555.59

Personnel Matters

Resignations/Retirement/Termination:

Retirement – Technology Teacher – Jay Wolcott (Eff. 10/1/23)

Resignation – School District Clerk – Rebekah Ireland (Eff. 6/30/23)

Approvals:

Substitute Teacher (UPK-12) – Jay Wolcott (Eff. 10/1/23)

2023-2024 Fall Sport Coaches/Advisors

Girls Soccer

Varsity – Wayne Hill

JV – Gina Gray

Modified – Grace Campbell

Boys Soccer

Varsity – Ken Rogoyski

JV – Matt Ellis

Modified – Elliott Flint

Cross Country

Varsity – David Bateman

Modified – Mike Conine

Volleyball

Varsity – MaryBernadette Bochicchio

JV – Jason Blom

Modified – Jessica Golino-Smith

Football

Mike Yokopovich

2023-2024 Elementary School Extracurricular Appointments

Class Advisor - Grade 5	Erin Varley
Safety Patrol	Erin Varley
Yearbook Elementary School (PK-5)	Colleen Hardenbrook
Student Council - Elementary School (PK-5)	Debbie Slocum
Student Council - Elementary School (PK-5)	Jenna Voos
Page Turners Gr. 5	Craig Schroth
Page Turners Gr. 4	Marielle Follaco
Science Fair Coordinator	Craig Schroth
Gr. 4 Chorus	Karen Tischer
Solo Festival - GWMEA	Bob Lancia
All County Band (5 & 6)	Bob Lancia
Grade 4 Band	Bob Lancia

2023-2024 Elementary Grade Level Team Leaders:

Kindergarten	Ayn Gardner
Grade 1	Michelle Matteson
Grade 2	Daneen Williams
Grade 3	Colleen Hardenbrook

Grade 4 Jenna Carney
Grade 5 Erin Varley

Tenure Appointments:

Clare Underwood

Clare Underwood, who is certified in the Social Studies 7-12 area, is hereby appointed on tenure in the Social Studies tenure area to be effective on September 6, 2023.

Kristie Holler

Kristie Holler, who is certified in the School Counselor area, is hereby appointed on tenure in the School Counselor tenure area to be effective on September 6, 2023.

Kelly Lovell

Kelly Lovell, who is certified in the Students with Disabilities 7-12 area, is hereby appointed on tenure in the Special Education tenure area to be effective on September 6, 2023.

Ashley Hill

Ashley Hill, who is certified in the School Counselor area, is hereby appointed on tenure in the School Counselor tenure area to be effective on September 6, 2023.

Jenna Voos

Jenna Voos, who is certified in the School Counselor area, is hereby appointed on tenure in the School Counselor tenure area to be effective on October 11, 2023.

2023-2024 Summer Curriculum Writing Hours

Daneen Williams	Lori Engle
Kelly Morriss	Melissa Conaghan
Colleen Hardenbrook	Cayli Carmona
Savannah Vascukynas	Jenna Carney
Darlene Sommerfeldt	Leah Lyons
Grace Campbell	Amber Taylor-Burns
Diane Taylor	Megan Wahl
Debbie Slocum	Diana Walther
Courtney Babst	Alyssa Hancock
Kelly Lovell	Pete Spence
Jon DiLaura	Andrew McNeil
Nicholas Muhlenkamp	Mike Conine
Pete Spence	Mike Conine
Briana DelVecchio	Elliot Flint
Pete Spence	Kelly Lovell
Alana Penna	Jenna Benedict
Kathy Merritt	Beth Overhoff
Nicole Gayton	Kelly Morriss
Cayli Carmona	Jenna Carney
Mary Bernadette Boichichio	Alyson Tardy
Jess Golino-Smith	Andrew McNeil
Katlin Blackburn	Pam Johnson
Diana Walther	

School District Clerk – Emily Willard (Eff. 7/1/23)

Emily Willard, is hereby appointed to the probationary 12-month Civil Service position of School District Clerk (Payroll and Accounts Payable) effective July 1, 2023. The rate of pay during the 2023-2024 school year is as presented to the Board. The terms and conditions are as outlined in the Employment Agreement between the Byron-Bergen Central School District and Emily Willard. This appointment has a 52-week probationary period commencing June 12, 2023.

2023-2024 Non-Affiliated Salary Increases

Miscellaneous Matters

None

CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 7 Yes, 0 No

Reports: Elementary & Jr./Sr. High Goals – Principals
Both the Elementary and Jr./Sr. High goals were reviewed and assessed and were on target for the school year. Some of the goals will carry in to the next school year.

Winter/Spring Athletic Report

Several students came to talk about the highlights of the Winter and Spring sports seasons. All of the students praised the comradery they felt on each team and how well their grades and teams finished for the season.

Maintenance Report – Director of Facilities

R. Caldwell gave a maintenance update. He thanked his team for all their hard work this school year. The department was restructured and Building Maintenance Mechanics were added. New equipment is being purchased to make things more efficient. His department helped clean up the nature trail. The cleaning/custodian staff is short-staffed and an outside cleaning company has been brought in to help out. Construction for the Capital Project is underway. A lot of work is being done around the campus. Work on the ceilings, bus garage, soccer stadium, and pool have already started. Phase 2 of the project is almost ready to submit to SED.

Public Hearing – 2023-2024 District-Wide School Safety Plan

There were minor updates to the District-Wide School Safety Plan. A required section about remote learning was added.

Policy Committee None
Update:

Facilities Committee Update: Met June 15th at 5:00 p.m.

Budget Committee Update: Met June 13th at 5:00 p.m.

Audit Committee Update: Met June 13th at 4:30 p.m.

SOAR Update: None

Positive Recognition: None

Approval – 2022-2023 Funding of Reserves Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by A. Phillips to approve the 2022-2023 Funding of Reserves.
Proposed Funding to Reserves:

Unemployment Reserve Increase in an amount not to exceed \$120,000

Workers Compensation Reserve Increase in an amount not to exceed \$70,000

Reserve for Liability Increase in an amount not to exceed \$500,000

Reserve for Insurance Recovery Increase in an amount not to exceed \$700,000

Employee Benefit Reserve Increase in an amount not to exceed \$500,000

NYS Retirement Reserve Increase in an amount not to exceed \$1,000,000

TRS Retirement Reserve Increase in an amount not to exceed \$160,000

Capital Reserve – 2023 Increase in an amount not to exceed \$1,000,000

Equipment & Technology Reserve Increase in an amount not to exceed \$1,000,000

The motion passed 7 Yes, 0 No.

Approval – Board of Education Re-Organizational Meeting to be held On July 13, 2023 At 4:00 p.m. in the BOE Conference Room	Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the Board of Education Re-Organizational Meeting to be held on July 13, 2023 at 4:00 p.m. in the Board of Education Conference Room. The motion passed 7 Yes, 0 No.
Approval – 2023-2024 Response to Intervention Plan	Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the 2023-2024 Response to Intervention Plan. The motion passed 7 Yes, 0 No.
Approval – 2023-2024 Professional Learning Plan	Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the 2023-2024 Professional Learning Plan. The motion passed 7 Yes, 0 No.
Approval – 2023 Summer Learning Program Nurses	Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by H. Ball to approve the 2023 Summer Learning Program Nurses: Amy Stevens and substitute Brenda Walters. The motion passed 7 Yes, 0 No.
Approval – 2022-2023 Reserve Plan	Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by A. Phillips to approve the 2022-2023 Reserve Plan. There was discussion on the topic. The motion passed 7 Yes, 0 No.
Approval – Resignation Ashley Grillo Effective 7/1/23	Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by H. Ball to approve the Resignation of Jr./Sr. High Principal Ashley John Grillo to be effective July 1, 2023. The motion passed 7 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update

Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment: It was moved by A. Phillips and seconded by K. Carlson to adjourn the meeting at 8:08 p.m.
The motion passed 7 Yes, 0 No.